



Auto Recycling

EMPLOYMENT APPLICATION



(Please Print In Ink)

1. Name \_\_\_\_\_  
last first middle

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_  
number street apt # city state zip

Telephone \_\_ (\_\_\_\_) \_\_\_\_\_ Years at Address: \_\_\_\_\_

**Previous Address:**

Address \_\_\_\_\_  
number street apt # city state zip

Years at Address: \_\_\_\_\_

**In case of emergency, notify:** Name: \_\_\_\_\_

\_\_\_\_\_  
relationship address phone no.

2. Are you 18 years of age or older? \_\_\_\_\_yes \_\_\_\_\_no

3. Are you a U.S. citizen or an alien authorized to work in the United States? \_\_\_yes \_\_\_no

**EMPLOYMENT DESIRED**

4. Position \_\_\_\_\_ Date you can start \_\_\_\_\_

Salary Desired \_\_\_\_\_ Have you applied here before? \_\_\_\_\_

5. Have you ever worked for this company before? \_\_\_\_\_

Where \_\_\_\_\_ When \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

\_\_\_\_\_ Referred by: \_\_\_\_\_

6. Have you ever been discharged or asked to resign from any position? \_\_\_\_\_yes \_\_\_\_\_no

If the answer is "Yes" please provide the details \_\_\_\_\_

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7. Military Service

- a. Were you ever in the armed services? \_\_\_\_yes \_\_\_\_no
- b. Were you separated from the military service for any reason other than an honorable discharge? \_\_\_\_yes \_\_\_\_no
- c. Was service performed on an active full-time basis? \_\_\_\_yes \_\_\_\_no
- d. What jobs did you perform in the service that might relate to the workplace?  
\_\_\_\_\_

8. Have you ever been convicted of a felony\*? \_\_\_\_ yes \_\_\_\_no

If the answer is "yes", please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\*We affirmatively state that the applicant is not obligated to disclose sealed or expunged records of convictions or arrests nor do we ask to know if any records have been expunged or pardoned.*

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9. Motor vehicle licenses:

- a. Do you possess a valid motor vehicle driver's license? \_\_\_\_yes \_\_\_\_no

If "Yes," what state? \_\_\_\_\_

What class? \_\_\_\_\_

What endorsements? \_\_\_\_\_

10. Has your license ever been suspended or revoked? \_\_\_\_yes \_\_\_\_no

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11. Have you seen a job description for the position you are applying? \_\_\_\_yes \_\_\_\_no

Can you perform the essential functions of the job? \_\_\_\_yes \_\_\_\_no

12. May inquiry be made to your present and past employers regarding your job performance, qualifications, character, etc? \_\_\_\_yes \_\_\_\_no

*We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status.*

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## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, sex national origin, disability, or other protected class.

Employer	Dates Employed		<b>Work Performed</b>
	From	To	
Address			
City, State	Hourly Rate/Salary		
Telephone			
Reason for Leaving		Supervisor	
Employer	Dates Employed		<b>Work Performed</b>
	From	To	
Address			
City, State	Hourly Rate/Salary		
Telephone			
Reason for Leaving		Supervisor	
Employer	Dates Employed		<b>Work Performed</b>
	From	To	
Address			
City, State	Hourly Rate/Salary		
Telephone			
Reason for Leaving		Supervisor	

## EDUCATION

	Elementary	High School	College/University	Graduate / Professional
School Name				
Years Completed/ Degree	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				
Describe specialized training, apprenticeship, and skills				

**EMPLOYMENT AT WILL**

*(read carefully before signing)*

- I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of wages and salary, be terminated at any time without any prior notice and without cause.
- I hereby certify that all answers to the question in this application and all statements made on succeeding pages are true, and I agree and understand that any misstatements of material facts contained in the application may cause forfeiture upon my part to any employment sought hereunder.

Signature \_\_\_\_\_ Date \_\_\_\_\_